

REQUEST FOR PROPOSALS (RFP)
Science Consumable and Equipment Grant
Opportunity Grant (Science)

2023-2024

Request for Application: April 10, 2023

Application Deadline: May 10, 2023

Keith Crandall

Science Department

kcrandall@doe.k12.ga.us

(470) 607-0442

Program Description

The Georgia Department of Education (GaDOE) has allocated American Rescue Plan funds for the FY24 Science Consumable and Equipment Grant. This GaDOE administered, non-renewable, non-transferrable grant is intended to support quality Science instruction during the school day. A maximum of \$500,000 will be awarded in Science Consumable and Equipment Grants for the 2023-2024 (FY24) school year, up to \$3,000.

Eligibility

Eligible applicants must be science teachers or staff in a K12 Georgia public school.

Program Requirements

Awarded funds are specifically for science instruction which occurs during the school day within state-approved science course numbers starting with the prefix 26,40 or 41.

Programmatic Assurances

The Equipment and/or Consumable Supplies must:

- develop or supplement initiatives that support quality science instruction.
- be implemented as a part of a graded, state-approved, science course during the regular school day schedule.
- be directly related to the Georgia Standards of Excellence for science.

Reporting Requirements

FY24 Science Consumable and Equipment Grant period of performance will begin in July 1, 2023 and will end on June 30, 2024.



Awardees must correctly and completely submit the required close-out documentation.

- Completion Report (Microsoft Forms)
- Detailed Expenditure Report and supporting documents for received goods/services

Authorized Activities

FY24 Science Consumable and Equipment Grant applicants can use funds to purchase equipment needed for mastery of the Georgia Standards of Excellence in science courses that begin with 26, 40, or 41

Examples may include but are not limited to the following:

- laboratory glassware, microscopes, viewing equipment, scales, measurement devices, probe, and consumable supplies to support instruction that is directly related to the Georgia Standards of Excellence

Unauthorized Activities

FY24 Science Consumable and Equipment Grant funds may not be used for:

- construction or capital improvements to existing structures such as carpet, non-freestanding mirrors, laminate coverings, and building renovations.
- support of after or before school programs, clubs, or summer programs.
- the purchase of textbooks, videos, digital subscriptions, self-published lessons/materials from vendors that do not have a peer-editing process
- funding class field trips.
- the purchase of resources or materials that do not align with local curriculum guidelines

Proposal Submission Procedures

Proposal Portal: To access the application click: [GRANT APPLICATION LINK](#).

- [PDF of Application](#) (for reference only) Only digital applications on the application portal will be scored. Note: form will not save progress; it must be completed at one time.
- *Submit Early:* Please factor in unexpected delays and/or technical issues. Faxed, emailed, or paper proposals are not acceptable and will not be reviewed by the GaDOE.
- *Use provided Science Consumable and Equipment Grant Application Link:* Supplemental or revised proposal formats, attachments, or information, either from the applicant agency or other sources will not be accepted.
- *Grant Documents:* [Budget Template](#); [Signatures Template](#). These documents will be submitted through the application link above.

Suite 1562 Twin Towers East • 205 Jesse Hill Jr. Drive • Atlanta, GA 30334 • www.gadoe.org



- **Multiple Submissions:** Public school districts may have multiple submissions, provided each is from a different subject area/grade from within a school in the district. This is unique to science due to multiple subject areas within a single school. For examples, Smith High School can have one biology submission and one physical science submission but not two biology submissions even if there are multiple biology teachers. Only one grant can be awarded per science course area per school.
- **Deadline:** The deadline for submission is 5 p.m. May 10, 2023.
- Grant awardees will be notified after State Board of Education approval and are required to formally accept the grant award.
- **Grant Award Notices:** (GANs) will be uploaded into the LEAs Consolidated Application portal by the program office.
- Each applicant receiving funding through this RFP must:
 - participate in two meetings to discuss goals and objectives, implementation procedures and progress, and programmatic success and effectiveness.
- The FY24 Science Consumable and Equipment Grant period of performance will end June 30, 2024.

Budget

The itemized budget must be included in the Grant Application Form.

Scoring and Funding Recommendations

Rubric: Scoring Components

All proposals will be scored using a rubric. Each proposal will be reviewed, and points will be assigned based on the merit of the program/activity described. Each section is assigned a maximum allowable number of points. Grant organizers will verify raw scores and forward them to the program manager who will determine the final score to be presented to the State Board of Education.

Applicant Information Section

- LEA/School District
- RESA Region
- School System Superintendent Name, Phone, and Email
- Federal Programs Coordinator Name, Phone, and Email

Suite 1562 Twin Towers East • 205 Jesse Hill Jr. Drive • Atlanta, GA 30334 • www.gadoe.org



- Name of School, School Address, and School Contact Number
- Principal Name, Email, and Phone and Assurance of Notification
- Names of grant applicant/teacher(s) involved with grant implementation, Email, and Phone
- Funding Amount Requested

Describe Programmatic Basics (10 Points) - Maximum 250 Words

- Impacted state-approved science course(s) (prefix numbers 26, 40 or 41) taught during the normal school day
- Total number of students impacted
- Total number of students in school
- General Overview of School

Proposed Program/Activity Description (30 points) - Maximum 500 Words

- Fully describe the intended purpose for equipment/consumable.
- Fully describe all significant components of the proposed program/activity.
- How will the grant funding be used for instruction during the regular school day?
- Which Georgia Standard(s) of Excellence are addressed in the proposed activities?

Goals/Objectives/Intended Outcomes (30 points) – Maximum 200 Words

- Articulate the goals/objectives/intended outcomes.
- Address how funding will improve instructional quality and increase access for all students.
- What strategies will be used for determining success?
- Explain how programming/activities will be continued after the end of the grant.
- If applicable, annotate additional funding/support services that are intended to implement and/or increase sustainability.

Budget (30 points) – Maximum 200 Words

- Itemized budget aligned to course/instructional practices
- Overview and justification for purchases.

